

Murshidabad Adarsha Mahavidyalaya

Ph: 03481-236327

E-mail: mam236327@gmail.com

www.murshidabadadarshamahavidyalaya.in



Islampur
Murshidabad
Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___

MURSHIDABAD ADARSHA MAHAVIDYALAYA

Ph: 03481-236327

E-mail: mam236327@gmail.com

www.murshidabadadarshamahavidyalaya.in



Islampur
Murshidabad
Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___

Internal Quality Assurance Cell

NOTICE – 24.02.2023

This is hereby notified to all concern departmental head to provide the details documents of Add-on-Courses that will be started department wise (The decision has been taken in IQAC General Meeting, dated 07.02.2023) during this semester (probably from April 2023) in and on 10th March 2023.

The following documents to be submitted:

1. IQAC Resolution
2. Departmental Resolution
3. Application/Approval Letter
4. Theme of the Course (explained briefly)
5. Framed Syllabus (Minimum of 30 hours lectures)
6. Approved Routine by the Departmental Head
7. Approved proposal for Registration fees (of 50 rupees only)
8. Students Registration details (not more than 50 students)
9. Sample Copy of Certificate
10. Sample copy of Question Paper (objective type questions of 30 marks)

[The IQAC resolution & the format of Application/Approval letter will be provided by IQAC]



Indra kumar mistri

Principal
Murshidabad Adarsha Mahavidyalaya
P.O.-Islampur, Dist.-Murshidabad
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Islampur
Murshidabad
Pin- 742304 (W.B.)

Memo No: MAM / /

Date: ___/___/___

To,
The President,
Governing Body,
Murshidabad Adarsha Mahavidyalaya,
Murshidabad, WB -742304



Through-
The Teacher-In-Charge,
Murshidabad Adarsha Mahavidyalaya,
Murshidabad, WB -742304

Sub: Seeking the approval for conducting Student Development Programme as an Add-on Course for the session of 2023

Respected Sir,

We, the coordinators, IQAC & RDC MAM, glad to inform you that we are going to conduct an Add-on-Course namely "Student Development Programme" for this session 2023 with the students of sixth semester hons of all departments. We have prepared a tentative programme schedule of 40 hours, and about 26 distinguished speakers from different subjects are ready to enrich the programme. Therefore, it is our earnest request to you to grant the official approval to run the programme.

Your kind consideration is highly necessitated.

Thanking you.

Best Regards.

Shamsher
08.04.2023
Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell
Murshidabad Adarsha Mahavidyalaya
Islampur, Murshidabad, WB

Coordinator, RDC

Shamsher
8/4/23
Coordinator
Research & Development Cell
MAM, Murshidabad, WB

approved
B. K. S.
8.4.23
Teacher-in-charge
Murshidabad Adarsha Mahavidyalaya
Chak Islampur, Murshidabad,

Dunalam Shaikh
President
GOVERNING BODY
Murshidabad Adarsha Mahavidyalaya
Islampur Murshidabad



Indra Kumar Mishra

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STUDENTS' DEVELOPMENT PROGRAMME [40 HOURS]

Session: 2023, Date: 1st April to 30th May
Organized by the
IQAC & RDC



MURSHIDABAD ADARSHA MAHAVIDYALAYA
ISLAMPUR, MURSHIDABAD, WB

OBJECTIVES OF THE PROGRAMME:

SDP is an Add-on-Course which has been designed to enhance the ability of participants to evolve and adapt to the constant changes that occur in the Indian higher education system. The Course will help to improve them in planning their career, decision making and to deliver the best for academic outcome. This course is intended to provide the students basic skills that are going to be useful in their academic curriculum, competitive exam and placement. The course is offered to help the participants to acquire the very basic skills in teaching, research, computing, career development, jobs etc. The course aims to enhance the skill of the participants to write and communicate in English and Bengali properly. The course aims at enhancing the awareness of participants about the Legal rights & duties, protection of environment, basic health and hygiene, and to

Prepared by
Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

10.4.23
TEACHER-IN-CHARGE
MURSHIDABAD
ADARSHA MAHAVIDYALAYA
Islampur, Med

Indra Kumar Mishra

Principal
Murshidabad Adarsha Mahavidyalaya
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maintain health and wellbeing which augments the comprehensive development of the person. The course is designed to instruct the girls how to defend against any type of physical assault and harassment, legal issues and to build self-confidence. The course is designed to enhance the knowledge of the participants on exercises and physical fitness and attitude on management of stress and coping strategies to maintain wellbeing and to live in harmony. The course is developed to help the participants to understand the principles, ethics, morality and its implications in day-to-day life as well as in the academic field. The course further aims to help the participants to enhance their knowledge on information, connectivity and, sharing it as an essential part of life and educational perspective.



Venue:

**Room No. 19 for Class
New Auditorium for Valedictory Session**

Contact No. 8167850934/9433429898

Approved by
Coordinator
IQAC
Murshidabad Adarsha
Mahavidyalaya
Islampur, Murshidabad

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Date: ___/___/___

PROGRAMME SCHEDULE

INAUGURAL SESSION: 30 MINUTES

Course Banner Opening & Positive Wishes by TIC

Importance of the Programme by B. Ganguly, Convenor of RDC, MAM

Explanation of Instructions of the Programme by Coordinator, IQAC, MAM

LECTURE CUM HAND-TO-HAND LEARNING SERIES

1. COMMUNICATIVE ENGLISH SESSION: 4 HOURS

- "Organ of Speech" by Atanu Ghosh, Associate Professor, Dept. of English, MAM [One Class]
- "Classification & Description of Speech Sound" by Sukanta Barman, Assistant Professor, Dept. of English, MAM [Two Classes]
- "Idea and Methods of Written Communication like drafting of CV and Application" by Ismail Sarkar, SACT, Dept. of English, MAM [One Class]

2. COMMUNICATIVE BENGALI SESSION: 4 HOURS

- "Understanding and Implication of Bengali language in Higher Studies" by Basob Ghosh, Associate Professor & TIC, Dept. of Bengali, MAM [One Class]
- "Baboharic Bengla" by Mousumi Singha, Assistant Professor, Dept. of Bengali, MAM (Two Classes)



Approved by
(Signature)
Coordinator
IQAC
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Islampur, Murshidabad

(Signature)

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➤ "Kabita Rochona o Abriti" by Pranati Chattopadhyay, SACT, Dept. of Bengali, MAM [One Class]

3. COMPETITIVE EXAMS SESSION: 6 HOURS

➤ "The Basic of Arguments" by Bappa Raha, SACT, Dept. of Philosophy, MAM [One Class]

➤ "Indian Logic: Means of Accessing Knowledge" by Pooja Agarwal, Assistant Professor, Dept. of Philosophy, MAM [One Class]

➤ "Understand basic Number-based Reasoning" by Anusree Kundu, SACT, Dept. of Geography, MAM [One Class]

➤ "Understand basic Word-based Reasoning" by Rakibul Islam, SACT, Dept. of Geography, MAM [One Class]

➤ "How to prepare Subject Based General knowledge" by Papia Biswas, Assistant Professor, Dept. of History, MAM [One Class]

➤ "How to Prepare Current Affairs" by Kabori Das, SACT, Dept. of Political Science, MAM [One Class]

4. COMPUTING SESSION: 2 HOURS

➤ "How to use MS Word & Excel Sheet" by Majrul Sk, SACT, Dept. of Geography, MAM [One Class]

➤ "How to prepare Power Point Presentation" by Biswarup Ganguly, Assistant Professor, Dept. of History, MAM [One Class]



Approved by
(Signature)
Coordinator
IQAC
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Islampur, Murshidabad
15/07/23

(Signature)

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5. TEACHING APTITUDE SESSION: 2 HOURS

- ✓ "How to teach & how prepare lesson plan" by Pampi Das, SACT, Dept. of Education, MAM [One Class]
- ✓ "Understanding the Basic pedagogy" by Sakila Biswas, SACT, Dept. of Education, MAM [One Class]



6. ICT SESSION: 2 HOURS

- ✓ "Understanding the ICT equipment's and their use" by Biswarup Ganguly, Assistant Professor, Dept. of History, MAM [One Class]
- ✓ "How to use the Internet for Academic Purpose" by Majrul Sk, SACT, Dept. of Geography, MAM [One Class]

7. CONSTITUTIONAL LAWS IN DAILY LIFE SESSION: 3 HOURS

- ✓ "Understanding Indian Constitution" by Tawsif Ahmed, SACT, Dept. of Political Science, MAM [One Class]
- ✓ "Understanding the basic Legal Rights" by Bishnu Dev Das, Assistant Professor, Dept. of Political Science, MAM [Two Classes]

8. RESEARCH METHODOLOGY SESSION: 2 HOURS

- ✓ "How to write paper/article for Seminar Presentation" by Dr. F. H. Sarwar, Assistant Professor, Dept. of History, MAM [One Class]
- ✓ "Understanding the Sources of writing" by Dr. F. H. Sarwar, Assistant Professor, Dept. of History, MAM [One Class]

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19/09/23

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9. **STRESS MANAGEMENT SESSION: 1 HOUR**
✓ "How to manage stress by physical exercise" by
Yousuf Ali, IT, Dept. of Physical Education, MAM
[One Class]

10. **HEALTH AND HYGIENE SESSION: 1 HOUR**
✓ > "Who to maintain health and Hygiene in our daily
life" by Dr. Banalata Adhikari, Berhampur, MSD
[One Class]

11. **ENVIRONMENT AWARENESS SESSION: 1 HOUR**
✓ > "Why & How to protect our Natural Environment"
by Abdul Ukil, SACT, Dept. of Geography, MAM
[One Class]

12. **ETHICS AND MORALITY SESSION: 2 HOUR**
✓ > "Understanding the ethics & Morality in Academic
Life" by Dr. Dhananjoy Mahato, Assistant
Professor, Dept. of Philosophy, MAM [One Class]

13. > "Role of Youth in Making Society Better" by Tarun
Samui, SACT, Dept. of Bengali, MAM [One Class]

13. **CAREER COUNSELING SESSION: 2 HOURS**

> "Counselling session for Job & Placement" by
Bandhan Pvt. Ltd. [Two Classes]

4. **INTERACTIVE AND EVALUATION SESSION: 4
HOURS**

> Group Discussion, Views sharing, Objective Test
(50 Marks), Motivational Documentary
Exhibition.

15. student's psychology, Suman Biswas, SACT
MAM.

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by
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IQAC
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05/09/23

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VALEDICTORY SESSION: 2 HOURS

Certificate Distribution and Feedback Collection

IMPORTANT NOTES FOR SPEAKERS

1. The Date Chart of the Programme Schedule will be released very soon and to be provide each to the respected speakers.
2. All the respected speakers are requested to prepared a PPT on respective topics. We will provide the seme to the participants after class for better understanding.
3. We request to all speakers to opt more practical instead of theoretical way of teaching so the participants can understand the subject very easily and lucidly within the stipulated time. We also request to provide the basic and use-full knowledge not to go in-depth of the theme.
4. We also request to all Speakers to Provide four objective type key questions with answers from the delivered lectures.
5. After each lecture we will provide a feedback form to the students for understanding their interest and realization of that particular lecture materials.
6. Each speaker will receive an Appreciation Certificates after delivering lectures on Valedictory session.
7. Along with the students, any teacher can sit and enjoy the classes if they are free or they want.



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Coordinator
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Islampur, Murshidab

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Islampur

Murshidabad

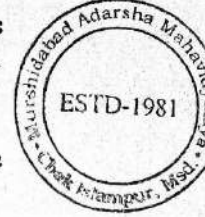
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IMPORTANT NOTES FOR PARTICIPATED STUDENTS

1. Only the BA Hons 6th Sem regular and interested Students of all departments Can Participate in the Programme. (Intake Maximum 120)
2. Willing students must register their name through the Online Registration Form within the 7th April 2023.
3. Participated students should have to attend minimum 80% of classes to get into the evaluation process.
4. An objective type exam of 50 marks (based on the lectures delivered by the speakers) will be taken, and minimum 60% marks to be obtained to get the certificates.
5. A random interaction and theme-based group discission will be organized as a part of evaluation
6. Two best students to be selected on the basis of performance, and he or she will be awarded by the IQAC
7. A minimum fee of 30 to 50 rupees from each participant can be taken for Course Expenses.



Link of the Registration

<https://forms.gle/zV3ipXQ6drwF9kgK9>

Approved
22/04/23
Coordinator
IQAC
Murshidabad Adarsha
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Islampur, Murshidabad

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Revised Lectures Schedule for SDP MAM 2023 [First Phase]

- 12/04/23 Mr. Ismail Sarkar - "Communicative Writing Skills in English" (2 hours: 01pm to 03pm)
- 24/04/23 Mr. Bishnu Dev Das - "Knowing the Legal Laws for Daily life" (1 hours: 12noon to 1pm)
- 24/04/23 Mr. Majrul Sk - "Basic Uses of Computer software like MS WORD & Excell (1 hours: 1pm to 2pm)
- 24/04/23 - "Introduce yourself - A Stage Preparation" to be conducted by Coordinators of Programme. (2 pm to 3 pm)
- 25/04/23 Mr. Biswarup Ganguly - "How to prepare & present study materials through PPT and online mode" (1 hours: 12 pm to 01pm)
- 25/04/23 Dr. Firoj High Sarwar - 06/05/23 Dr. Firoj High Sarwar- "How to prepare the seminar paper" & "Understanding the referencing pattern" 2 hours: 1 pm & 3 pm)
- 26/04/23 04/05/23 Mr. Rakibul Islam - "Word based Reasoning: Application and Solutions" (1 hours: 12 noon to 1 pm)
- 26/04/23, Mr. Atanu Ghosh - "Communication & Organ of Speech" (1 hour: 1pm to 2 pm)
- 27/04/23 Mousumi Singha- "Baboharic Bengla" (1 hour: 11.30 am to 12.30pm)
- 27/04/23 Mr. Sumon Biswas - "Understanding the Psychology of students and Teaching" (1 Hour: 2pm to 3 pm)
- 27/04/23 Mr. Biswarup Ganguly - "Understanding the ICT Equipment's and their use" (1 Hour: 3pm to 4 pm)
- 28/04/23 Mr. Tawsif Ahmed - "Understanding Indian Constitution" (11am to 12 noon)
- 28/04/23 Mr. Abdul Ukil - "Why & how to protect our Natural Environment" (1.30pm to 2.30pm)
- 29/04/23 Mr. Bappa Raha - "Application of Logic in Academic Field" (1 Hours: 12noon to 1pm)
- 29/04/23 Ms. Anusree Kundu - "Number based Reasoning: Application and Solutions" (1 Hours: 1pm to 2pm)
- 29/04/23 Dr. D. Mahato - "Knowing the Manners, Ethics and Morality of Academic Life" (1 Hours: 2pm to 3 pm)


Coordinator
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Coordinator
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MAM, Murshidabad, WB

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SDP-MAM-2023

REVISED SECOND PHASE OF LECTURE SERIES

12. 06/05/23 Interactive Sessions and Documentary Film Exhibition (3 Hour: 12 noon to 3pm)
13. 08/05/23 Mst. Papi Biswas - "How to prepared GK for Competitive Exams" (1 Hours: 12noon to 1 pm)
14. 08/05/23 Ms. Pampi Das - "How to teach & and How to prepared lessons plan" (1 Hour 1pm to 2pm)
15. 08/05/23 Tarun Samui - " Students, Social Work and Social Awareness" (1 hour: 2pm to 3pm)
16. 10/ 05/ 23 Dr. Banalata Adhikari - "How to maintain health & hygiene in Daily Life" (1 hours: 1pm to 2.30pm)
17. 11/05/23 Mst. Kabari Das - "How to prepare Current Affairs for competitive exams" (1 Hour: 12noon to 1pm)
18. 11/05/23 Ms. Sakila Biswas - "Understanding the basic Pedagogy" (1 hour: 1pm to 2pm)
19. 11/05/23 Mr. Yousuf Ali - "How to manage stress by physical exercise" (1 Hours 2pm to 3pm)
20. 12/05/23 Ms. Pooja Agarwal - "Indian Logic: Means of Accessing Knowledge" (1 Hour: 12noon to 1pm)
21. 13/05/23 Mst. Shipra Biswas - "Electoral politics and roll of Youths" (1 hour: 2pm to 3pm)


Coordinator
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Date: ___/___/___

Internal Quality Assurance Cell

NOTICE - 10/08/23

With utmost pleasure, it is to inform to all the teachers of our college and to the enlisted/qualified students of SDP programme, held from 12th April to 20th May, that a Valedictory Programme will be held on 19th of August, 23. On that programme Certificates will be provided to those qualified students and participating teachers and the overall success of the programme will be celebrated heartily. The programme will be started from 12 noon, Saturday. You all are requested to be positively present in the new auditorium hall for the auspicious moment.

[Signature]
10/8/23

[Signature]
10.08.23

[Signature]
10/08/23

[Signature]
10/8/23

[Signature]
10.08.23

Coordinator
Internal Quality Assurance Cell
Murshidabad Adarsha Mahavidyalaya
Islampur, Murshidabad, WB

[Signature]
S. Biswas
10.08.23

[Signature]
10/8/23

Coordinator
Research & Development Cell
MAM, Murshidabad, WB

[Signature]
10/08/23

[Signature]
10/08/23

[Signature]
A. Anon
10.8.23

[Signature]
Suman Biswas
10/08/23

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10.08.23

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STUDENTS' DEVELOPMENT PROGRAMME [40 HOURS]

Session: 2023, Date: 1st April to 30th May

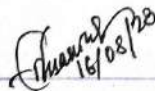
Organized by the
IQAC & RDC



MURSHIDABAD ADARSHA MAHAVIDYALAYA
ISLAMPUR, MURSHIDABAD, WB -742304

VELIDICTORY PROGRAMME SCHEDULE – 19th August 2023

Guest on the Chair	1.30 pm
Briefing the journey, aims and objectives of the SDP course by Biswarup Ganguly	1.35 pm
Good wishing message to the students by Principal	1.45 pm
Few words from the Chief Guist	1.50 pm
Congratulation message to the qualified students & Certificate distribution by Basob Ghosh	2. 00 pm
Few words from the willing students	20.15 pm
Misti Mukh	20. 30 pm


Coordinator
Internal Quality Assurance Cell
Murshidabad Adarsha Mahavidyalaya
Islampur, Murshidabad, WB


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Research & Development Cell
MAM, Murshidabad, WB


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STUDENTS' DEVELOPMENT PROGRAMME [40 HOURS]

Session: 2023, Date: 1st April to 30th May

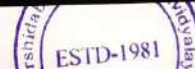
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ISLAMPUR, MURSHIDABAD, WB -742304

VELIDICTORY PROGRAMME SCHEDULE – 19th August 2023

Guest on the Chair	1.30 pm
Briefing the journey, aims and objectives of the SDP course by Biswarup Ganguly, Co-Coordinator, SDP	1.35 pm
Wishing message to the students for future by Principal	1.45pm
Few words from the Chief Guist & Conferring certificate to distinguished college staff	1.50 pm
Congratulation message to the qualified students & Certificate distribution by Basob Ghosh	2. 00 pm
Few words from the willing students	20.15 pm
Misti Mukh	2. 30 pm



Indra kumar Mishra

Principal
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